

Agreed Actions Arising from Council Meetings

Council Meeting	Ref	Topic	Action by	Status	Comments
Risk Register	57	Tree Risk assessment due in Autumn 2019	Clerk	Pending	RW to contact contractors in mid-2019
15/03/18	101	The Clerk is authorised to organise the registration of the Kelsey Lane bus shelter in the Council's name with HM land Registry and to incur a cost of fees up to £300	Clerk/DE	o/s	The Clerk has contacted Adrian Stringer of SMBC who had requested a copy of the conveyance in January 2018. A further copy of the conveyance was sent on 21 January 2019 to Mr Stringer. Valuation of the land now obtained from Boothroyd & Co. Clerk to prepare submission to HMLR
15/03/18	102	Cllr Edwards agreed to look at what is needed to register the Well area as a Village Green	DE	On-going	The Village Green is designated with the Local Authority as a Registered Village Green and need not do anything further; still need to proceed with registration of Well Area as a village green. A pro forma has been designed to facilitate residents comments which DE has volunteered to collect.
17/05/18	131	Council noted that Burton Green Parish Council have requested payment of the promised £1,000 contribution to the Expert Report on HS2 compiled by MBPC (Michael Byng). Council agreed to exchange the payment for a copy of the report when it is available	Clerk	Pending	Still awaiting the report. Cheque has been prepared and signed ready to exchange for the report In July the Clerk to Burton Green PC confirmed that the report has not yet been issued. Clerk to cancel the cheque and await further developments
19/07/18	168	Spinney Car Park Ice Concerns – Council agreed to buy some bollards and give them	DE	Outstanding	DE agreed on 15/11/18 to talk to the headteacher about this. DE agreed on 17/01/19 to write to the headteacher on this matter. Head Teacher has

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		to the school so that the car park can be closed if deemed dangerous			subsequently agreed to close the car park in the event of poor conditions under foot. Clerk to buy 3 bollards.
18/10/18	211	Fine tune the new Website & review for completeness	Clerk	On-going	
18/10/18	212	Revise the councillor's expenses policy to allow co-opted councillors to claim expenses	Clerk	Deferred	Agreed with the chairman to defer to the new Council following the May 2019 elections. Clerk put on Annual Meeting agenda
18/10/18	215	Set up a small working group to agree 2019/20 meeting dates	All	Deferred	It was agreed on 17/01/19 to defer this to the new council in May 2019. Clerk put on Annual Meeting agenda
14/02/19	264	Vexatious complaints procedure – defer to next Council	Clerk	Deleted	Defer to after the elections. Clerk put on Annual Meeting agenda
And updated in April 2019 and circulated to councillors 14/03/19	276	Carry out the jet washing of the Berkswell Village telephone box	Berkswell Society	Pending	
14/03/19	280	With reference to the decision taken regarding timing for grant applications Council agreed to defer its consideration of recent applications to the June meeting.	Clerk	Completed	Clerk to put on June meeting agenda
18/04/19	281	Cllr Lloyd stated that there have been TPOs granted elsewhere in Solihull on trees with less expedience than Barratt's Farm and suggested the Parish Council should go back to SMBC on this point. Cllr Lloyd was asked to provide the evidence to the Clerk who will write a further letter.	Clerk/RL	O/S	
18/04/19	283	Council approved the Clerk spending up to £100 plus VAT on bark to suppress weeds on the newly planted island in the spinney car park	Clerk		

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18/04/19	286	The Clerk is authorised to spend up to £100 on celebratory refreshments for the Freedom of the Parish event	Clerk	Completed	RD to arrange purchase of wine and glasses hire
18/04/19	288	Council agreed to write to the Lord Lieutenant expressing its disappointment that its nomination for an award was not progressed with no reason or response given	AB/RD/Clerk		
16/05/19	289	Policies & Procedures - Council agreed to set up a working group to identify the necessary revisions and make recommendations to the June meeting	Working Party & Clerk		
16/05/19	290	2019/01276/HS2DIS - the Clerk should advise SMBC that the Parish Council plan to comment by 28 May 2019. It was agreed that the Clerk would draft a comment for circulation with the help of Cllrs Burrow, Cooper & Lloyd.	AB/SC/RL & Clerk		SMBC were advised on 17 May that the Council intended to submit a comment by 28 May
16/05/19	291	2019/01145 - It was agreed that Cllr Howles would to draft a planning response for the clerk to send.	KH/Clerk	Completed	Response sent
16/05/19	292	Risk Framework -. Cllr Cooper agreed to review this with Cllr Drake	SC/RD		
16/05/19	293	Asset inspection - Cllrs Lloyd and Drake agreed to carry out the inspection.	RL & RD		
16/05/19	294	This Council instructed the Clerk to write to Balsall PC to register a complaint regarding the claim in the Balsall Parish Council minutes of March 20th 2019 item 9	Clerk		

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16/05/19	295	Council agreed that the Clerk will respond, with the assistance of Cllr Drake (Secretary to the NDP), to the Balsall Parish NDP Regulation 16 consultation	RD/Clerk		
16/05/19	296	NDP – Council agreed to put something in the communicator after 29 May. It was also agreed that the Clerk should write to the catholic church after 29 May about the outcome of the playing field issue.	RD/Clerk		
16/05/19	297	The Council approves the commissioning of an independent wind survey for the mill to provide recommendations to propose appropriate restrictions on development	Clerk		
16/05/19	298	TPOs - Clerk should write (see draft letter) to the 3 ward councillors and send a copy to Anne Brereton and the Leader of SMBC (Ian Courts).	Clerk		
16/05/19	299	Council agreed it would be worth while dropping leaflets advising of the event through the doors of the apartments and asked the Clerk to write to the complainant. Cllr Edwards agreed to draft this.	DE/Clerk		
16/05/19	300	Mayor's Visit - It was agreed to ask the Clerk to arrange a venue (Cllr Edwards to help) at either the Legion or Jubilee Centre and liaise with Mr Street's PA..	DE/Clerk		
16/05/19	301	This Council authorised the expenditure of up to £100 to replace plants lost to drought in the spinney roundabout	Clerk		

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16/05/19	302	Council delegated authority to the Clerk to spend up to £350 for the planting of the Station Roundabout and the station planters with summer flowers and the subsequent autumn planting	Clerk		
16/05/19	302	Mowing the green around Pound Close - It was agreed that Cllr Burrow and Edwards would discuss the matter with SMBC officers	AB/DE		
16/05/19	303	The council agreed to write to Ms Merry & Mr Rossi of SMBC Electoral Services to thank them and the polling and count staff, for organising a well conducted parish election (and count) which again was held in the Jordan Room not disrupting local children's education	Clerk		

