

**Berkswell Parish Council
Asset Inspection checklist**

Inspection undertaken by		Richard(s) Drake & Lloyd				
Date of Inspection		24 th July 2019				
Signature		RJD				
	Asset	Condition acceptable?			Comments	Proposed action
		Y	N	n/a		
1	Pound Coventry Road	Y			Fence against field partly collapsed	No action at this time
2	Seating bench 1 Coventry Road		N		Minor crack on one lath. Rocks a bit on left but secure. Dirty	Contractor to clean seat and plaque. (Council purchase this one for 1981 Royal Wedding).
3	Village Pump (outside Bear Inn)		N		The skirting at the bottom is badly decayed and one side of the pump is affected.	Skirting to be removed and wood treated.
4	Telephone box Spencer's Lane	Y			Bottom strap tight but still opens. Paintwork peeling.	Longer term solution needed.
5	Bus Shelter 1 By Reading Room	Y			Small crack in laminated glass on North Window (as in 2017). Poster board Perspex is cracked.	Old poster could do with removing.
6	Bus Shelter 2 Lavender hall/Meriden Rd junction	Y			The seat by the shelter is very dirty/overgrown but secure.	No PC action required. At some point will need to be removed.
7	Bench Lavender Hall/Meriden Rd		N		Still very dirty	No PC action required.
8	Spinney		N		Small stack of pallets are an arson risk. Section of fencing against main road car parking only held by ivy.	Remove pallets. Remove fence and replace.
9	Car park surface Lavender Hall Lane	Y				

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9a	Car Park Fences		N		Loose board against spinney. Fence by entrance only held up by ivy.	Refasten board. Remove fence by entrance.
9c	Car Park Trees	Y				
10	Village Green		N		Oak tree branches are a hazard and do need trimming.	Check with Tree Officer and arrange to trim
11	Round Bench Village Green	Y				
12	Seating bench 3 Village Green	Y			Wobbles but secure	
13	Seating bench 4 Village green	Y				
14	Stocks Village Green		N		Posts badly rotted	Action in hand by Berkswell Society. PC to pay.
15	Electrical Socket Village Green	Y				
16	War Memorial Church Lane		N		The inside of the roof appears damp.	Inspection of roof required to determine cause. Ceiling needs clearing of moss.
17	Well area Church Lane	Y				
18	Seating Bench Well area	Y				
19	Posts Church lane/Well area	Y				
20	Posts End of Well area by Well House		N		One post on "god cake" is very loose	Is this ours?
21	Notice Board including dropped drawing pins Church lane	Y				
22	Cannon Allotments	Y				Consider moving to more suitable location following closure of Museum.

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	(NB advise Louise Dainteith in advance of inspection)					
23	Notice Board Station Road by Legion	Y			Small clean needed	Volunteer?
24	Notice Board Station Road by Masala Club	Y			Small clean needed	Volunteer?
25	Bus shelter Kelsey Lane	Y			Vegetation needs trimming back. Top board to one side missing nals.	Volunteer?

Completion guidelines

1. Check for physical damage
2. Try to rock fixed items to check no damage to structure trough rot etc
3. Check for trip hazards/debris etc
4. Check for glass/sharps or other cutting things
5. Branches or trees that look unstable