

Berkswell Parish Council

To all NDP Steering Committee members

Sir/Madam

You are hereby summoned to attend a meeting of the Berkswell NDP Steering Committee on Friday 4th January 2019 at 2 pm in the Westlake Room, Balsall Common village hall, Station Road, Balsall Common

Richard Wilson
Clerk to Berkswell Parish Council

21st December 2018

Agenda

1. **Evacuation procedures**
2. **Open Forum for public input**
Parishioners of Berkswell, and others at the discretion of the Chairman, are invited to address the Steering Committee on any relevant matter for a maximum of 3 minutes. The Chairman at his discretion will permit public input on specific agenda items during the course of the meeting to maximise public involvement and contribution
3. **Attendance**
4. **Apologies for Absence**
5. **Declarations of Interest and dispensations**
6. **Confirmation of minutes of 4th September 2018**
7. **Matters arising not covered by the agenda**
8. **Agree actions, if any, arising from the Regulation 16 consultation of the Berkswell draft NDP**
9. **To identify the key issues and develop a draft response to the Balsall Parish Draft NDP regulation 14 consultation for submission to Berkswell Parish Council.**
10. **Next meeting date**

Signed:



Richard Wilson
Clerk to Berkswell Parish Council

Public and Press are welcome to attend