

Agreed Actions Arising from Council Meetings

Council Meeting	Ref	Topic	Action by	Status	Comments
16/05/19	289	Policies & Procedures - Council agreed to set up a working group to identify the necessary revisions and make recommendations to the June meeting	Working Party & Clerk	Completed	Revised S/Os have been prepared and will be presented to Council at its April meeting for adoption
12/09/19	330	Council to complain to SMBC about apparent failure to follow due process in respect of planning applications. AB agreed to draft a letter	AB & Clerk	Completed	Letter sent to Head of Development Management 30/09/19 SMBC acknowledged receipt and advised that Kim Allen the Group Manager of Development Management, would respond. Clerk has received correspondence from the Enforcement Manager (David Wigfield) in response to another letter, but from not Group Manager of Development Management. Report on March agenda. A letter has subsequently been sent to the Chairman of the Planning Committee.
12/09/19	334	It was reported that the War memorial appears to be leaking but requires closer inspection. Cllrs Drake & Lloyd agreed to carry this out	AB/RD/RL	Pending	Action agreed on 17/10/19 to inspect with the help of a resident (Bob Marriott). RD/RL to action
23/01/20	379	Hodgetts Lane Flooding – check status of SMBC remedial action Contact Diane Howell if action has been delayed	AB AB		
23/01/20	383	Registration of Kelsey Lane bus shelter – liaise with HMLR following refusal	Clerk		Clerk to prepare to resubmit the application
23/01/20	389	Purchase up to £50 worth of tinsel for use with Xmas trees in 2020	Clerk		Clerk to place an order

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23/01/20	393	<p>Flooded footpath by Carstins</p> <p>It was agreed that Cllrs Burrow and Lloyd and residents would make a site visit to agree what corrective action looked reasonable</p> <p>Council agreed to serve a new Section 56 Notice on SMBC. Cllr Lloyd agreed to supply a completed form (Cllrs Lloyd, Drake & Burrow will agree what to ask for in the Notice).</p>	<p>RL/AB</p> <p>RL/RD/AB & Clerk</p>		<p>Awaiting site visit. See RLs email dated 12/02/20</p> <p>Awaiting completed Section 56 form</p>
13/02/20	398	It was agreed that all HS2 related complaints should be logged. Cllr Burrow agreed to ensure the contact details required are circulated and put on the PC website	AB/Clerk		
13/02/20	399	Visit by New Meriden MP – Council noted that the Chairman will formally invite Saqib Bhatti MP to visit Berkswell after his informal meeting with parish councillors on 6 March 2020	RD		RD has spoken to SB but no details have been agreed as yet
13/02/20	400	It was agreed to ask the Clerk to contact the Balsall PC Clerk and agree a joint invite to Cllr Courts include the Trees agenda	<p>Clerk</p> <p>AB</p>		<p>Clerk of Balsall PC emailed Cllr Courts on 27/02/20</p> <p>AB to provide an update on the invite</p>
13/02/20	401	Tree survey - Council gave the clerk delegated authority to make the necessary arrangements to enable work to be carried out in respect of the recommendations with	Clerk		Clerk to issue an order to Midland Forestry to carry out the work

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		a "1 year timescale (including removal of ivy)			
13/02/20	403	<p>Council is now asked to progress repainting of the phone box by seeking a quote from its regular maintenance contractor and seeking quotes from others if required by Financial regulations to obtain best value as well as a quality job.</p> <p>Agreed a grant application to be progressed in conjunction with residents and the Berkswell Society</p>	<p>Clerk</p> <p>Clerk</p>		Clerk to obtain a quote for this work from James Hickin.
13/02/20	404	Council authorised the Clerk to purchase a tonne (standard delivery bag) of chippings for the pound and shady space grass seed for the telephone box area.	Clerk		Clerk to clarify the details with Council.
13/02/20	405	The Well - It was agreed to accept the HS2 offer for one of their contractors to do an initial inspection to inform further action.	Clerk		AB to advise on the status of this action

