

**Agreed Actions Arising from Council Meetings**

<b>Council Meeting</b>	<b>Ref</b>	<b>Topic</b>	<b>Action by</b>	<b>Status</b>	<b>Comments</b>
Risk Register	57	Tree Risk assessment due in Autumn 2019	Clerk	Pending	RW to contact contractors in mid-2019
15/03/18	101	The Clerk is authorised to organise the registration of the Kelsey Lane bus shelter in the Council's name with HM land Registry and to incur a cost of fees up to £300	Clerk/DE	o/s	The Clerk has contacted Adrian Stringer of SMBC who had requested a copy of the conveyance in January 2018. A further copy of the conveyance was sent on 21 January 2019 to Mr Stringer
15/03/18	102	Cllr Edwards agreed to look at what is needed to register the Well area as a Village Green	DE	o/s	The Village Green is designated with the Local Authority as a Registered Village Green and need not do anything further; still need to proceed with registration of Well Area as a village green.
17/05/18	131	Council noted that Burton Green Parish Council have requested payment of the promised £1,000 contribution to the Expert Report on HS2 compiled by MBPC (Michael Byng). Council agreed to exchange the payment for a copy of the report when it is available	Clerk	Pending	Still awaiting the report. Cheque has been prepared and signed ready to exchange for the report In July the Clerk to Burton Green PC confirmed that the report has not yet been issued.
19/07/18	168	Spinney Car Park Ice Concerns – Council agreed to buy some bollards and give them to the school so that the car park can be closed if deemed dangerous	DE	Outstanding	DE agreed on 15/11/18 to talk to the headteacher about this. DE agreed on 17/01/19 to write to the headteacher on this matter.
18/10/18	211	Fine tune the new Website & review for completeness	Clerk	On-going	

## BERKSWELL PARISH COUNCIL

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18/10/18	212	Revise the councillor's expenses policy to allow co-opted councillors to claim expenses	Clerk	Deferred	Agreed with the chairman to defer to the new Council following the May 2019 elections.
18/10/18	215	Set up a small working group to agree 2019/20 meeting dates	All	Deferred	It was agreed on 17/01/19 to defer this to the new council in May 2019
15/11/18	217	A3 Meeting with SMBC – whole Council (min 4) to attend	RD		RD agreed to chase for dates for a meeting
13/12/18	230	Risk Framework - Cllr Cambage would review before seeking approval from Council	AC		Councillor Drake to provide copy to Councillor Cambage.
14/02/19	264	Vexatious complaints procedure – defer to next Council	Clerk	Deferred	Defer to after the elections
14/03/19	271	Pay approved grant of £50 to Berkswell Fete Committee (payable to St John Baptist Church)	Clerk		Will include on the agenda for 18/04/19 for payment
14/03/19	273	Send Council's response to the Berkswell Estates letter re Park Farm	RD/Clerk		
14/03/19	276	Carry out the jet washing of the Berkswell Village telephone box	Berkswell Society		
14/03/19	278				
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