

## Berkswell Parish Council – Extraordinary Meeting 16<sup>th</sup> January 2020

Minutes of the extraordinary meeting of the Parish Council of Berkswell held in the Balsall & Berkswell Hornets Clubhouse, Lavender Hall Lane, Berkswell on 16<sup>th</sup> January 2020 at 7:30 pm.

Topic	Action by
<p><b>1. Attendance</b> Cllrs Drake, Edwards, Burrow &amp; Hitchcock, the Clerk and 2 members of the public</p> <p><b>2. Apologies for Absence</b> Cllr Howles (leave), Cllr Cooper (attendance at the HS2 Implementation Advisory Meeting) and Cllr Lloyd (attendance at the HS2 Implementation Advisory Meeting)</p> <p><b>3. Declarations of Interest</b> Nothing was declared</p> <p><b>4. Open Forum</b> Parishioners of Berkswell, and others at the discretion of the Chairman, were invited to address the Council on any relevant matter for a maximum of three minutes. Steve Bell spoke about inconsiderate and illegal car parking in Church Lane, Berkswell. The situation is reportedly getting worse as parents and teachers park their cars from 7am to 6pm Monday to Friday. This is making life very difficult for residents who struggle to park close to their homes. Mr Bell was asking for a Residents Parking Permit to be introduced to address this problem. In discussion councillors advised Mr Bell that SMBC could introduce a Parking Permit Scheme, for which residents would be charged, but advised that this would not be policed very well, if at all. An alternative was proposed which would involve a request for the parking enforcement officer to visit the area more regularly who could issue parking tickets for inappropriate/illegal parking. Mr Bell was advised to contact a Ward Councillor if he wished to pursue the Parking Permit option, otherwise the clerk could contact SMBC to request more regular visits of the parking enforcement officer (ideally at around 4pm). Cllr Hitchcock reported a rumour he had heard that ALDI were considering a site next to Edwins Autos on Kenilworth Road. Other councillors reported that they had also heard the rumour.</p> <p><b>5. 2020/21 Budget and Precept</b> – Council discussed options for the 2020/21 budget and precept. After going through the assumptions/options line by line, Council approved the 2020/21 budget. Council then had a discussion about how much to contribute to the budget from reserves and it was agreed to contribute £1,454 which is the amount of CIL monies held in earmarked reserves. These monies will be used to finance the Library Garden Project which has been budgeted for in 2020/21. The Band D charge arrived at during the meeting was £28.72 and a precept of £44,430. However, the Clerk advised that a final check of the calculations should be carried out and Council authorised the Clerk to finalise the figures which were not expected to be materially different to the figures stated above. This review by the clerk led to the determination of the 2020/21 precept at £43,598 which equates to £28.18 for the Band D charge. The budget and precept calculation are attached below together with a projection of the 2020/21 closing reserves. Councillors gave the Clerk a vote of thanks for organising a well-structured process which enabled an informed outcome to be achieved.</p> <p><b>6. Next Meeting</b> Ordinary Meeting of the Council, 23 January 2020 at 7.15pm in the Jordan Room, St John Baptist Church, Berkswell.</p>	Clerk

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Berkswell Parish Council Budget - 2020/21		
		2020/21
		Agreed Budget
<b>EXPENDITURE</b>		
Employee Pay & Allowances		11,009
Councillor Allowances & expenses		5,437
Administration		3,205
Communications		600
Specialist Advice		1,000
Local Plans		-
Public Safety (net of VAT)		3,000
Grants & Donations		5,000
S.137 (e.g. grass mowing, BBQ etc)		5,830
Heritage & Maintenance		6,974
<b>Total Expenditure (excl VAT)</b>		<b>42,055</b>
Contingency		2,103
<b>Total Expenditure (including Contingency, ex VAT)</b>		<b>44,158</b>
VAT (assume VAT is neutral in each year)		2,326
<b>Total Expenditure (inc VAT)</b>		<b>46,483</b>
<b>INCOME</b>		
Precept (excluding Support Grant)		43,598
Support Grant		-
Bank Interest		40
Other Income		-
VAT Refund		1,391
Total Income		45,029
Balance of Income over Expenditure (Ex VAT)	-	1,454
		2020/21
<b>Calculation of Precept</b>		
Budget (net of budgetted income)		45,052
Deduct Indicative Support Grant		0
Deduct contribution from reserves		1,454
Precept		43,598
Band D precept charge		28.18
Indicative number of Band D equivalent dwellings		1,547

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<b>Reserves</b>		
<b>Projected 2019/20 Closing Reserves</b>		<b>50,000</b>
less: earmarked reserves used in 2020/21 budget	-	1,454
<b>Projected 2020/21 Closing Reserves</b>		<b>48,546</b>
Represented as:		
<b>Earmarked Reserves</b>		<b>10,000</b>
<b>General Reserve</b>		<b>38,546</b>