Berkswell Parish Council
Council Asset Inspection checklist

Inspection undertaken by		**Gary Sawyer/Dinah Edwards**				
Date of Inspection		**15 March 2025**				
Signature						
	Asset	**Condition acceptable?**			**Comments**	**Proposed action**
		Y	N	n/a		
1	Pound Coventry Road	Y			Catch required on gate to keep it from swinging open?	
2	Seating bench 1 Coventry Road	Y			Nil	
3	Telephone box Spencer's Lane	Y			Nil	
4	Spinney	Y			Nil	
5	Car park surface Lavender Hall Lane	Y			Nil	
6	Car Park Fences				Loose fence post directly opposite entrance gate to school needs securing Broken horizontal fence part 2 panels from footpath gate from Spinney into the carpark	Reset fence post into more secure hole Remove broken part and replace
7	Car Park Trees	Y			Nil	
10	Village Green	Y				
11	Round Bench Village Green	Y			Nil	
12	Seating bench 3 Village Green	Y			Bench labelled "XIIth Club" would benefit from being more secure as it currently rocks backwards	Add securing bracket from ground to centre leg as per the end legs
13	Seating bench 4 Village green	Y				
14	Stocks	Y			End post nearest to the Bear could be more secure	

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	Village Green					
	Posts on village green	Y			One post closest to House Number 4 is loose, similarly another post closest to The Nook store is also loose.	Re-secure
	Posts on grass verge near well/Well House	Y			2nd and 3rd post from Well House rotten bases	Replace and re-secure
	Well	Y			Aware that well fencing will be repaired/replaced. There is a metal fence/barrier with some plastic bollards and tape which appears to be doing little just down from the well close to a manhole/inspection cover.	Clerk to investigate and arrange for removal
	Wooden posts near Bescull House	Y			If Berkswell PC asset the 2nd post in from the entrance to Bercull House is loose.	
16	*War Memorial Church Lane*	*Y*			*nil*	
23	Notice Board Station Road by Masala Club	Y			Brand new, installed recently.	
24	Bus shelter Kelsey Lane	Y			This has a notice board inside labelled Berkswell PC - is this needed or should it be removed?	

GENERAL OBSERVATION.

Whilst we do not own the war memorial, the Parish Council have managed refurbishment in the past and hold a community sinking fund for ongoing maintenance.

We own these items and take responsibility for their upkeep.

Completion guidelines

1. Check for physical damage

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2. Try to rock fixed items to check no damage to structure trough rot etc
3. Check for trip hazards/debris etc
4. Check for glass/sharps or other cutting things
5. Branches or trees that look unstable