GRANT APPLICATION FORM

Please complete this form with reference to the Council's Grant Awarding policy.

A. Your organisation

Please give us the following information about your organisation:

Name of Organisation: THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER BALSALL COMMON (Charity number: 1184291)

Address: St Peter's Church, Holly Lane, Balsall Common, Coventry

Post Code: CV7 7EA

Description of your organisation's activities. Please list your aims and objectives.

St Peter's Church and Hall provide a place of worship and facility for the local community of Balsall Common. As well as weekly church services and children's/youth groups, we run a number of community activities, including a weekly Warm Hub, a bereavement support group, after-school clubs and a stay and play. St Peter's Hall is hired by a range of community groups for dance lessons, fitness and yoga classes, choirs, U3A meetings, drama groups, taekwondo, memories cafe, parties, charity fundraising events, horticultural events and the NHS for blood donations (our website shows the extensive use of the hall: www.spcbalsall.org.uk/hall). We are committed to making the hall available for community use at an affordable rate to ensure that our village continues to offer activities for all ages.

How long has your organisation been in existence? Church 150 years +, Hall 60 years.

15 May 2025

C. Your Application

a) Description of project or scheme for which grant is intended

St Peter's Church Hall has served Balsall Common for over 60 years, hosting a variety of established community groups catering for a wide range of ages, demographics and needs, with activities running throughout the week. It is the largest hall for hire in Balsall Common and as such is used to host large events e.g. U3A gatherings, Comedy Club, community events where seating is needed. The existing chairs are estimated to be 30 years old and are in very poor condition. Many have been repaired multiple times but are now in need of replacement. However, the cost of 150 chairs is prohibitive given the nominal rates for hall hire.

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b) Who will benefit from the proposed project or scheme and how many of these are Berkswell residents?

The hall hosts over 15 regular groups per week, attended by over 600 visits per week spanning every day. Many of these groups are for local residents , which includes residents from Berkswell Parish. The whole local community will benefit from having a venue with chairs that is available for hire at a nominal rate.

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c) Total cost of project or scheme: £16,101.00 d) How much are you applying for? £1000……

e) Year you would require the grant: 2026……

Please give an itemised breakdown of cost estimates for the project/scheme. Please include evidence (e.g.. suppliers' estimates or price lists) of the likely cost of all items of expenditure where possible. If more space is required to detail your cost estimates, please continue on a separate sheet.

ITEM	**COST £**
Lightweight stacking chair x 150 @ £89.45 each	13,417.50
VAT	2,683.50
TOTAL	16,101.00

15 May 2025

D. **Previous Applications**

a) Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any? Was the project as described completed?

No……

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b) Has your organisation previously applied for (or intends to apply for) a grant from any other body for the same purpose as this application? If YES, please give details.

We are also applying to Balsall Parish Council. We also have a Just Giving page where those who use the hall are being invited to make a donation. We are planning to apply for HS2 to make further improvements to the hall.

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E. **Additional Information**

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

We operate a deliberate policy of keeping hire rates affordable so that community groups - including voluntary organisations and charities - can continue to access a large, well-equipped venue in Balsall Common. This commitment means that hall income covers day-to-day running costs but leaves very limited capacity to absorb significant capital expenditure such as replacing 150 chairs.

Without external funding support for projects like this, the PCC would face a difficult choice between allowing the facility to deteriorate or raising hire charges to a level that could price out the very groups the hall exists to serve. A grant from Berkswell Parish Council, alongside contributions from other sources, would help ensure the hall remains a welcoming, well-maintained space available to the whole community at reasonable cost.

F. **Your Financial Situation**

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position (where appropriate)
- Photocopy of bank statements covering the past six months (if available)
- A statement of your capital assets (if any)

If you are unable to supply this information, please contact the Parish Council for advice before submitting this application

15 May 2025

Declaration

I have read the Council's Grant Awarding Policy and in the event of being awarded a grant, I confirm that my organisation agrees to be legally bound by the terms of that Policy.

Signed: Suzy Pearson……. Date: 01/05/2026……

Please return to Richard Wilson, Clerk to Berkswell Parish Council, at clerk@berkswellparishcouncil.org.uk

If you have any queries, please contact the Parish Clerk on 07801 042623

15 May 2025