Agreed Actions Arising from Council Meetings

Council Meeting	Ref	Topic	Minute Ref	Action by	Status	Comments
06/03/25	896	Open Forum – re the **Call for Open Sites** – BPC to consider if any special considerations/ additional planning policies required. Focus was on Playing Fields ratio. Still scope to add sites although formally closed. Timeframe 2 months to develop.		CS	Pending	SMBC have advised that they should have a filtered/consolidated list by autumn 2025. BPC will look at the list when it is produced and comment accordingly
17/07/25	925	Biodiversity Policy: • Cllr Drake to arrange a meeting of the agreed working party to consider how to progress across the 2 parishes and report back to a future meeting. • ~~Include "No Mow May" in the scope of the next Grounds Maintenance Contract(s). The scope of mowing generally will be reviewed, taking into account bio-diversity.~~		RD ~~RD/Clerk~~	On-going Removed	
04/09/25	931	Carry out an inspection of the war memorial roof every 3 years in line with tree surveys. **Clerk to update inspection documents to accommodate the above.**		Clerk	In hand	This will be managed over time. Next inspection is due in January 2028.Quinquennial will quote for necessary inspections.
13/11/25	946	Cannon – write to Berkswell Charities requesting confirmation of public's right of access	11.b.	Clerk	On-going	Clerk emailed the Charities with a proposed solution on 25/11/25, Awaiting a response
13/11/25	949	War Memorial • write to St John Baptist Church setting out proposals for items to be place on the War Memorial site and	13.a.ii	DE/Clerk	Outstanding See Action 971	Item on 5 March meeting agenda. **Action: Clerk to write to church**

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		asking for permission to do so. This to include the Crimean Cannon. • Submit a claim to HS2Funds for cost of capital items.		Clerk		Clerk has written to the Church re the Cannon. Reply awaited. On agenda for 14th May (Item 32a).
13/11/25	950	New Greenway link to station road – AL volunteered to be involved.	13.b.ii.	AL	?	
13/11/25	953	BC Programme Manager – liaise with Cllr Slatter	13.e.	CS	No Progress	
15/01/26	964	Arrange minor works arising from Asset Inspection	14.a.	Clerk	In-Hand	A request for quotes has been issued to J Hickin by email on 23/03/2026. Still awaiting response.
15/01/26	966	Change Xmas tree order for 2026	18.c.	Clerk	Pending	Action in November 2026
05/03/26	970	Footpath M186 - Council **authorised** Cllrs Shadbolt & Drake to work with all parties involved in resolving this matter.	15.a.	CS/RD	Ongoing	
05/03/26	971	War Memorial 1. Obtain a quote to move the cannon 2. Request church permission to locate 2 Tommy silhouettes 3. Finalise the claim with HS2Funds	16.a.	Clerk Clerk Clerk	In-Hand	 Church denied permission. On agenda for 14/5/26 (Item 34.a)
05/03/26	972	Fly tipping - Council **agreed** to facilitate the purchase of 20 - 40 bespoke signs, warning of fly tipping, up to a value of £500.	16.g.	DE/Clerk	No Progress	
05/03/26	974	VASA Rural East - Council **authorised** expenditure of up to £25 on an informal get together of VASA Rural East drivers.	18.a.ii.	RD/Clerk	Pending	On agenda for 14/5/26 (Item 35)

BERKSWELL PARISH COUNCIL

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