BERKSWELL PARISH COUNCIL – EXTRAORDINARY MEETING 25 JUNE 2026

Clerk to Berkswell Parish Council
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TO ALL PARISH COUNCILLORS

Sir/Madam

You are hereby summoned to attend the Extraordinary Meeting of the Parish Council of Berkswell to be held in the Jordan Room, St John Baptist Church, Church Lane, Berkswell on 25 June 2026 at 7:30pm for the purpose of transacting the following business.

Mr R Wilson
Clerk to Berkswell Parish Council on behalf of the Chairman) 19 June 2026

Agenda

1. **Attendance**
2. **Apologies for absence**
3. **Acceptance of apologies for absence**
4. **Declarations of Interest**
   a. To receive declarations of interest from Councillors on items on the agenda
   b. To receive written requests for disclosing pecuniary interests
   c. To consider any requests for dispensations as appropriate
   d. Councillors are reminded to update their Notice of Registrable Interests'. It is a requirement that Councillors update the Register within 28 days of a change to any Disclosable Pecuniary Interest. Councillors to note that the current register is available via the following link http://eservices.solihull.gov.uk/mgInternet/mgParishCouncilDetails.aspx?ID=235&LS=3.
5. **Meeting of the Mrger Working Group** – council to receive the notes of the meeting held on 18 June 2026.
6. **Balsall & Berkswell Parishes' Merger**
   a. Independent Organisational Review – Council to agree to contribute up to £2,000 to towards a total cost of £6,000 for an organisation review to establish resource requirements for a merged council.
   b. Resources Required to Carry Out Workflow Design – Council to:
      i. Agree that, in order to produce key activity workflows for the new merged Parish Council, additional resources are required to free up the clerk to carry out the work (in conjunction with the Balsall PC Clerk).
      ii. Agree to appoint a locum clerk on a 12 hour a week basis for the period up to 31 March 2027 at a budgeted cost of up to £17,000 (plus Employers NI).
7. **Council. Next Meeting**
   The next scheduled meeting of the Council will be an Ordinary Meeting to be held on Thursday 16 July 2026 at 7:30pm in the Hornets Clubhouse, Lavender Hall Lane, Berkswell.

Signed: Mr Richard Wilson Richard Wilson Clerk

Public and Press are welcome to attend