Agreed Actions Arising from Council Meetings

Council Meeting	Ref	Topic	Minute Ref	Action by	Status	Comments
06/03/25	896	Open Forum – re the **Call for Open Sites** – BPC to consider if any special considerations/ additional planning policies required. Focus was on Playing Fields ratio. Still scope to add sites although formally closed. Timeframe 2 months to develop.		CS	Pending	SMBC have advised that they should have a filtered/consolidated list by autumn 2025. BPC will look at the list when it is produced and comment accordingly
+04/09/25	931	Carry out an inspection of the war memorial roof every 3 years in line with tree surveys. **Clerk to update inspection documents to accommodate the above.**		Clerk	In hand	This will be managed through the 5 yearly inspections of the memorial. This will be carried out in 2026 by Quinquennial.
13/11/25	946	Cannon – write to Berkswell Charities requesting confirmation of public's right of access	11.b.	Clerk	Outstanding	Clerk emailed the Charities with a proposed solution on 25/11/25, Awaiting a response
13/11/25	949	War Memorial • write to St John Baptist Church setting out proposals for items to be place on the War Memorial site and asking for permission to do so. This to include the Crimean Cannon. • Submit a claim to HS2Funds for cost of capital items.	13.a.ii	DE/Clerk Clerk	Outstanding See Action 971	Action was agreed at the Annual Meeting in May 2026 – see Action No 983
13/11/25	950	New Greenway link to station road – AL volunteered to be involved.	13.b.ii.	AL	?	
13/11/25	953	BC Programme Manager – liaise with Cllr Slatter	13.e.	CS	No Progress	
15/01/26	964	Arrange minor works arising from Asset Inspection	14.a.	Clerk	In-Hand	Agreed works to be carried out w/c 01/06/2026
15/01/26	966	Change Xmas tree order for 2026	18.c.	Clerk	Pending	Action in November 2026

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05/03/26	970	Footpath M186 - Council **authorised** Cllrs Shadbolt & Drake to work with all parties involved in resolving this matter.	15.a.	CS/RD	Ongoing	
05/03/26	971	War Memorial 1. Obtain a quote to move the cannon 2. Request church permission to locate 2 Tommy silhouettes 3. Finalise the claim with HS2Funds	16.a.	Clerk Clerk Clerk	Replaced by Action 983	Church denied permission. On agenda for 14/5/26 (Item 34.a)
05/03/26	972	Fly tipping - Council **agreed** to facilitate the purchase of 20 - 40 bespoke signs, warning of fly tipping, up to a value of £500.	16.g.	DE/Clerk	No Progress	
05/03/26	974	VASA Rural East - Council **authorised** expenditure of up to £25 on an informal get together of VASA Rural East drivers.	18.a.ii.	RD/Clerk	Completed	On agenda for 14/5/26 (Item 35)
14/05/26	975	Secure a nomination for the Lant Charity	11.	CS/Clerk	Completed	AL accepted the nomination
14/05/26	976	Changes agreed to on-line banking authorisers: Add: Cllr Sawyer Remove: Cllr Edwards	12.	Clerk	In-Hand	Contacted Co-Op Bank om 01/06/26 who will make the requested changes.
14/05/26	977	Confirm 2026/27 Cllr allowances to DM Payroll	14.b.	Clerk	Completed	Email sent to DM Payroll on 28/05/26
14/05/26	978	Council Insurance – Pay the 2026/27 premium to Zurich Insurance	16.b.	Clerk	Completed	Paid on 29 May 2026
14/05/26	979	AGAR – submit by 31/06/2026	19,20 & 21	Clerk	Completed	Submitted by email 11/06/2026
14/05/26	980	Exercise of public rights – issue the Notice before 2 June 2026	23.	Clerk	Completed	Notice posted on 2 June 2026
14/05/26	981	Grant Applications – pay the following: • Berkswell Poppy Displays – up to £500 • St Peters Church Hall - £1,000	28.d.	Clerk	In-Hand Completed	Applicant has been advised Payment authorised 03/06/2026

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		• Jubilee Centre - £140				Check with CS re payment
14/05/26	982	Physical Assets Inspection – to be carried out by Cllrs Shadbolt and Lloyd to report back to BPC at September meeting	29.b.	CS/RL		
14/05/26	983	War Memorial • Finalise claim with HS2Funds • Appoint Quinquennial for 5 year inspection	32.a.	Clerk	In Progress	HS2F want final claim + completion report Order sent to Quinquennial
14/05/26	984	HS2 – Working group with interested parties to meet with BVV to discuss legacy art installations	32.b.	CS/AL/RD /Clerk		
14/05/26	985	Governance Review – set up a working group with Balsall PC to work with SMBC on preparations for the merger.	32.g.	CS/RD/ Clerk	In Hand	Ist meeting arranged for 18 June
14/05/26	986	VASA Drivers – Council to pay £21.67 towards the social event on 15 May	33.a.ii	Clerk	Completed	Payment made on 15/05/2026
03/06/26	987	Look at transferring excess funds from current to savings A/C		Clerk	Completed	£17k transferred to savings a/c on 16/06/2026
26/06/26	988	Submit a 2025/26 VAT reclaim		Clerk		Submission to be in time to receive the refund before the dissolution of the PC.