BERKSWELL PARISH COUNCIL – EXTRAORDINARY MEETING 11 SEPTEMBER 2026

Clerk to Berkswell Parish Council
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TO ALL PARISH COUNCILLORS

Sir/Madam

You are hereby summoned to attend the Extraordinary Meeting of the Parish Council of Berkswell to be held in the Jubilee Centre, Station Road, Balsall Common, on Friday 11 September 2026 at 9:00am for the purpose of transacting the following business.

Mr R Wilson
Clerk to Berkswell Parish Council (on behalf of the Chairman) 07 September 2026

Agenda

1. **Attendance**
2. **Apologies for absence**
3. **Acceptance of apologies for absence**
4. **Declarations of Interest**
   a. To receive declarations of interest from Councillors on items on the agenda
   b. To receive written requests for disclosing pecuniary interests
   c. To consider any requests for dispensations as appropriate
   d. Councillors are reminded to update their Notice of Registrable Interests'. It is a requirement that Councillors update the Register within 28 days of a change to any Disclosable Pecuniary Interest. Councillors to note that the current register is available via the following link http://eservices.solihull.gov.uk/mgInternet/mgParishCouncilDetails.aspx?ID=235&LS=3.
5. **Staffing Committee**
   a. Council to agree to setting up a Staffing Committee to deal with decisions on all staffing matters.
   b. Council to agree the Terms of Reference for the Staffing Committee as circulated to members.
   c. Council to confirm that the initial meeting of the Staffing Committee will exclude the Public and Press under S1 (2) of the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the matters to be discussed.
6. **Next Meeting**
   The next scheduled meeting of the Council will be the Ordinary Meeting to be held on 12 November 2026 in the Hornets Clubhouse, Lavender Hall Lane, Berkswell, commencing at 7:30pm..

Signed: Mr Richard Wilson Richard Wilson Clerk

Public and Press are welcome to attend