Clerk to Berkswell Parish Council
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TO ALL PARISH COUNCILLORS

Sir/Madam

You are hereby summoned to attend the Extraordinary Meeting of the Parish Council of Berkswell to be held in the Jubilee Centre, 225 Station Road, Balsall Common on 23 October 2026 at 7:00pm for the purpose of transacting the following business.

Mr R Wilson (on behalf of the Parish Council Chairman)
Clerk to Berkswell Parish Council

19 October 2026

Agenda

1. **Attendance**
2. **Apologies for absence**
3. **Acceptance of apologies for absence**
4. **Declarations of Interest**
   a. To receive declarations of interest from Councillors on items on the agenda
   b. To receive written requests for disclosing pecuniary interests
   c. To consider any requests for dispensations as appropriate
   d. Councillors are reminded to update their Notice of Registrable Interests'. It is a requirement that councillors update the Register within 28 days of a change to any Disclosable Pecuniary Interest. Councillors to note that the current register is available via the following link http://eservices.solihull.gov.uk/mgInternet/mgParishCouncilDetails.aspx?ID=235&LS=3
5. **Planning Application**

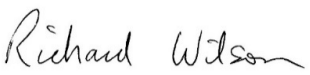
Ref	Location	Proposal	Response Date
PL/2026/01751/MINFHO/	The Lilacs, 91 Meeting House Lane, Balsall Common, CV7 7GD	Erection of first floor rear extension and covered balcony area	27/10/2026

This proposal replaces a previously declined planning application for a balcony over the flat roof to the rear of The Lilacs due to the impact on the neighbours. Council to consider and agree the following motion:

Motion: Berkswell Parish Council to object to this application as:

- This application would have a detrimental impact on 89 Meeting House Lane as the light to the residents' bedroom through the room's sole window would be severely restricted due to the proximity of the extension wall in contravention of Solihull's right to light policy.
- At 3.6m deep, and only 2.2m away from 89 MHL, the build breaches both the horizontal and vertical lines for their bedroom and the 45-degree rule.
- The building would also reduce light to the ground floor dining room.

6. **Merger of Balsall Parish Council and Berkswell Parish Council** - Update to be provided on the merger of Balsall Parish Council and Berkswell Parish Council. Council to consider and agree the following motions:
   a. Agree continued commitment to the merger process.
   b. Note attached paper and agree appropriate communication with SMBC, Balsall Parish Council and for the Berkswell Parish Council website.
   c. Approve joint merger working group amended terms of reference - an independent Chair to be appointed, make up of the group to be Cllr Drake, Cllr Shadbolt and Cllr Lycett, plus up to 3 Balsall Parish Councillors and/or up to 3 invited Balsall parish residents.
7. **Next Meeting**
   The next scheduled meeting of the Council will be the Ordinary Meeting to be held on 12 November 2026 in the Hornets Clubhouse, Lavender Hall Lane, Balsall Common commencing at 7:30pm.

Signed: Mr Richard Wilson  Clerk (on behalf of the Chairman)

Public and Press are welcome to attend